

**CIVILIAN POLICE REVIEW BOARD
OFFICE OF PROFESSIONAL STANDARDS**

August 4, 2023

SPECIAL MEETING MINUTES

THE NEXT CPRB BOARD MEETING IN ROOM 514 AT CITY HALL

CPRB MEMBERS

Michael Hess, Chair

Dave Gatian, Vice Chair

Ken Mountcastle

Billy Sharp

Sherall Hardy

Brandon Brown

Michael Graham

Chenoa Miller

Diana Cyganovich

OPS

Marcus Perez, Administrator

Julie Delaney, Investigator

Art Bowker, Investigator

Vincent Funari, Interim Sr. Investigator

Hercules Harris, Investigator

Joe Szymanski, Investigator

Maryum Ali, Community Officer

Bold: In Attendance

LEGAL COUNSEL

Christopher Heltzel

- I. **CALL TO ORDER** Michael Hess, Chair
- II. **ROLL CALL AND INTRODUCTIONS** Michael Hess, Chair
- III. **NEW BUSINESS** Michael Hess, Chair
 - A. **Summary of Application Review and Interview Process for OPS Investigators, OPS Administrator Perez**
 - B. **Nomination of Candidates for OPS Investigator Positions, CPRB Chair Hess**
 - C. **Executive Session for Board deliberation (If Necessary)**
 - D. **Vote to Appoint New OPS Investigators**
- IV. **ADJOURNMENT**

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MEETING CALLED TO ORDER AT (8:58)

ROLL CALL AT: (9:05-9:34) MAJORITY OF THE BOARD ESTABLISHED FOR A QUORUM

Hess: We have called this meeting briefly just to take care of some personnel matters for OPS. OPS has been pretty busy on the hiring front and we have a number of new investigators that we need to install, a General Manager and a few others. One thing to note, (I don't know if this email went out to everybody, but apparently one of the resumes that we received is for Robert Zinkowski. He apparently withdrew from the hiring process. He took another position elsewhere. Is that correct Marcus?

Perez: That is correct.

Hess: Everybody else still stands so did everybody receive and take a look at the resumes?

Cyganovich: Yes

Sharp: Yes

Graham: Yes

Gatian: Yes

Hess: Does anyone have questions for Administrator Perez?

Cyganovich: I have a question on one person. Jermaine Smith. He worked for two different police departments. Did we get any references from those police departments as to the type of officer he was?

Perez: The preliminary background check on him, we did call references. As everyone knows usually when you call; every time you call for references, they'll never tell us anything derogatory, so everything came back like on all of ours, everything has come back positive on every one of our candidates.

Cyganovich: I didn't see a police department reference for him. Was there one there that I missed? I thought only there was another professional which, if I remember right, was our ethics person.

Perez: Yes, That is correct. The preliminary analysis when contacting and conducting like the first initial interview with him, that's where he provided the references for us.

Cyganovich: So we don't have anything at all from the police departments he worked with?

Perez: No. He provided us those references at those departments for us to contact during the first interview.

Cyganovich: I guess I missed them. I didn't see any references listed.

Perez: Yes Mam. They're not on their application. So when going over NeoGov, something is maybe missing, but during that first initial interview, we do ask for references. At the very end, if they want to add some and we always make it a point if there's none on there, to request.

Cyganovich: Ok. I'm sorry. Thank You.

Hess: Great points. Are there any other questions? I'm going to make a couple, I guess three motions here. The first one we're going to do is in regards to Investigator Vince Funari, who you guys probably know. He's been with us for a long time. We're going to move him to the Senior Investigator role as an

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interim and we're going to continue to search, as I understand it, to find a permanent senior investigator, but until such time we can do that, Vince is going to be interim, at least this is the recommendation of OPS. Is that correct Marcus?

Perez: That is correct, Sir.

Sharp: Question, Mr. Chair. Do we know if Investigator Funari is interested in a permanent position as head investigator?

Hess: No, but I imagine that if he is, he would apply.

Perez: Yes he is and he did apply for that position which makes it an obvious choice of bringing him up to be the interim and with the general manager coming on board, I thought it would be imperative that her and I have that ability to assess him in that position to see how well he does and that would be that next recommendation if we were to go that way as well for the board. Also understanding that it's important that the board gets to see his work and what he does since you do choose who that senior investigator is, so we did feel that placing him in that position so you can see what he does over the next course of the next few months will really help you either become comfortable or want us to go back and start conducting more interviews.

Sharp: Ok. I just wanted to know if he had an interest. Thank you.

Hess: Chris, did you have something you wanted to add?

Heltzel: No. Sorry someone was at my door, that's all that was.

Hess: I'm going to go ahead and make a motion that CPRB is going to appoint Investigator Vince Funari to the position of Interim Senior Investigator at OPS until such time as a permanent senior investigator can be identified and hired. 2nd by Mr. Gatian. All in favor. Motion Carried. The next one we're going to do is the general manager. On the recommendation of OPS, I'm going to make a motion to appoint Abby O'Neil as the General Manager of OPS. 2nd by Mr. Sharp. All in Favor. Motion carried. As for the investigators, I'm going to make a motion that CPRB appoints OPS Investigators, the following individuals; Susan Lanman, Kristen Traxler, Joe Szymanski, Hercules Harris and Jermaine Smith. 2nd by Mr. Gatian. All in favor. Motion carried. I really appreciated board members that you took the time out of your Friday or probably lunch periods here to make that happen, but it was important to keep things moving as quickly as possible at OPS, that you can be here so we can vote on that. So thanks.

Sharp: How many investigators Marcus do we have to fill?

Perez: Currently, we have the senior position that's still open and then we have two investigator positions that would still be open and let me just confirm on my chart real quick to make sure that is an accurate statement. That's not an accurate statement. We have the senior investigator position open and we have one investigator position open with Mr. Zinskowski withdrawing his application.

Sharp: Ok. Thank You.

Hess: Unless anybody else has anything to add, I would entertain a motion to close the meeting

Gatian: Motion to adjourn. 2nd by Sharp. All in favor. Meeting adjourned at **18:22**

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