



**Cleveland Citywide Mobility Plan Request for Proposal
Frequently Asked Questions
Updated August 14, 2023**

Q1. Is the City-Provided Content included in the RFP already finalized, or would completing those components be part of the partnership with the consultant team?

A1. The City-Provided Content, including a maintenance strategy, TOD policies, speed management strategy, etc., are not currently final. City staff will lead the ongoing development and finalization of these elements of the Citywide Mobility Plan concurrently with the overall planning process, incorporating feedback from the steering committee, resident engagement activities, and the consultant team. These plan components will be provided to the consultant team, along with any associated future recommendations, at the conclusion of the planning process to incorporate into the final plan document for approval and adoption as part of the overall mobility strategy.

Q2. Does the City consider the Midway Identity Guide as a separate exercise from the Mobility Plan?

A2. The Midway Identity Guide is a specific component of the Mobility Plan, but is its own task in the Scope of Services given that it will require targeted discussions among stakeholders on this topic and will result in a specific set of recommendations that are separate from other program, policy, and infrastructure recommendations. Inspired by the Indianapolis Cultural Trail and based on previous planning activities, the Midway network is a vision for connected bikeways across Cleveland that physically separate bicycle riders from vehicles using treatments such as landscaping or other amenities. The Midway Identity Guide will formally articulate the 'Midway' user experience as a subset of Cleveland's all-ages-and-abilities bicycle network and will create identity guidelines in terms of communications and aesthetic treatments to apply to Midway infrastructure.

Q3. What are the city's expectations for engagement as it relates to the Midway Identity guide task specifically (e.g., does it require the same number of meetings, etc.)?

A3. The City expects that there will be at least two meetings with key stakeholders to inform the Midway Identity Guide. Since there is substantial overlap between the anticipated roster for the Citywide Mobility Plan Steering Committee and key stakeholders for the formation of the Midway Identity Guide, these Midway Identity engagement sessions could be scheduled adjacent to the Steering Committee Workshops. The first meeting should review objectives for the Midway Identity Guide and take preliminary input on the desired content. The second meeting should present developed concepts for feedback and finalization. Additional touchpoints in the form of meetings or other communications may happen with this stakeholder group as determined necessary based on the consultant team's expertise. Resident and general stakeholder engagement is not expected for this task.



Q4. Per Insurance Requirements on page 15 of the RFP, Consultant is required to carry "Explosion Hazard", the "Underground Property Damage Hazard", and the "Collapse Hazard" coverage. If Consultant does not carry these coverages, would the Client be willing to write a waiver in this regard?

A4. Vendors for consulting services are not required to hold "Explosion Hazard", "Underground Property Damage Hazard", or "Collapse Hazard" coverages. Please provide all relevant insurance documentation for the entirety of the proposed consulting team and make note of requested insurance documentation that is omitted from the proposal.

Q5. Will a proposer be afforded an opportunity to discuss the insurance and termination provisions in the RFP on selection? We meet what we understand to be the general intent and limits required for insurance. There are some minor modifications we'd request to align the provisions with our insurance program language and business practices.

A5. Proposers will have the opportunity to discuss the insurance and termination provisions in the RFP upon selection. Please provide all relevant insurance documentation for the entirety of the proposed consulting team and make note of requested insurance documentation that is omitted from the proposal.

Q6. City of Cleveland has included requirements for inclusion or efforts at inclusion of small businesses. The insurance coverages required by the RFP are high for small businesses which many may not carry. Would City of Cleveland consider allowing the selected consultant to determine required insurance coverage for its subconsultants?

A6. Please provide all relevant insurance documentation for the entirety of the proposed consulting team and make note of requested insurance documentation that is omitted from the proposal.