



WBS# M506

**I-X Center Storm and Sanitary Cross-Connection
to NASA**

PRE-Qualification Meeting

**Fred Szabo
Interim Director**



Pre-Qualification Meeting Agenda

Introduction.....	Hugh Holley
Project General Scope.....	Dino Lustrì
Safety	Edward McDonald, III
Environmental.....	Kim McGreal
Security	Gary Chmura
Operations	Robert Fischietto
DBE Requirements	Rosita Turner
Contract Information	Kassan Bahhur

Please send all future questions to:
Kassan Bahhur, Procurement Officer
Department of Port Control

kbahhur2@clevelandairport.com

Fax: (216) 265-6186



Site Visit

Site Visit Today

Portions of the project are within the movement area. DPC will provide a van to transport visitors to the site. For security reasons, an airfield visit can be scheduled if bidders require it.



Authorizing Ordinance

To Be Determined



Background

The International Exposition (IX) Center began as a World War II Military Plant. The existing route for the sanitary sewer travels roughly northeast across the airfield and joins the National Aeronautics and Space Administration (NASA) Sanitary outfall. At the time the sanitary was installed, both facilities were under the Federal Government.

The existing sanitary line is a combination of vitrified clay pipe and PVC patches. It would appear that ground water is infiltrating the sanitary piping resulting in extraordinary flows to NASA.

In addition to infiltration, the Department of Port Control (DPC) suspects that there may be cross connections between the storm and sanitary sewer systems on the IX Center campus.



Scope of Services

This Project is a collaborative effort between three entities: DPC, NASA, and the IX Center. Funding for the Project is split between the three entities. Funding/Invoice requirements for all three entities will be strictly enforced during design and construction. The scope includes the following components:

NASA-Glenn Facility Coordination Component

- 1) Analyze the existing condition of the I-X Center storm and sanitary to determine the possible cause(s) of heavy-rain event flooding at NASA-Glenn facilities and the I-X Center;
- 2) Provide an engineered solution for the separation of the I-X Center storm and sanitary systems; and
- 3) Recommendation for the most efficient method to remove the storm and sanitary sewer discharges of I-X Center systems from the NASA-Glenn sanitary system.



Scope of Services Continued

I-X Center Facility Coordination Component

- 1) Assessment and recommendation(s) for the separation of storm and sanitary systems throughout the entire I-X Center lease hold area;
- 2) The storm pipe network shall be analyzed (by utilizing and updating the existing SWMM) and designed to determine the best solution to provide additional capacity, alleviating existing flooding conditions during high-frequency rainfall events and the design of a new outfall for the I-X Center either through the Airport's Central Detention Basin or South to Abram Creek via a new detention/WQ facility; and
- 3) The design of a water quality post-construction Best Management Practice (BMP) retrofit of the Central Detention Basin, any future post-construction BMP's in the vicinity of the Airport's South Campus, surrounding Airport campus areas, or upstream of the storm outfall connection to Abram Creek for the purpose of receiving I-X Center runoff will also be a critical component of the project.



Scope of Services Continued

Northeast Ohio Regional Sewer District ("NEORS") Coordination Component

Installation of a new sanitary gravity pipeline from a NEORS interceptor east of the Airport, designed for the purposes of receiving the I-X Center effluent and adjacent proposed improvements (Airport South Campus Development).



Scope of Work: General Items

The scope of work shall implement the following:

- The proposed solution(s) must adhere to the sanitary and storm program documents guiding the future infrastructure improvements throughout the Cleveland Airport System (CAS).
- Storm and Sanitary calculations shall be performed utilizing Storm Water Management Modeling (“SWMM”) and follow the Department CAD/BIM standards and design requirements.
- The proposed study and design solutions will adhere to the sanitary and storm program documents guiding the future infrastructure improvements throughout DPC.



Project Deliverables

- Upon completion of the Site Assessment and as authorized by DPC, prepare 30%, 60%, 90% and Construction Documents per City of Cleveland and the Department of Port Control standards.
- Federal Aviation Administration Construction Safety and Phasing Plans if required.
- Preparation of Construction Documents shall include the reproduction costs of Plans and Specifications for Bidding. Assume fifty (50) sets.
- Professional engineering services related to answering questions during bidding, evaluating bids and providing recommendation for the lowest and best bidder, and attending and presenting pre-bid conference.



Construction Services

- Construction management during installation and for the duration of construction; and
- Delivery of as-builts by a licensed surveyor in the State of Ohio in traditional electronic map format as well as our environmental database following the Department CAD/BIM/DATA standards. Both storm and sanitary assets will also be delivered in GIS formats as well.



Safety

- Zero Injury Philosophy
- OSHA/FAA/DPC/Requirements
- Competent Persons (As Defined By OSHA)
- Site Specific Safety Plan is required for Survey and Boring activities.



Environmental

- Environmental planning efforts/tasks shall:
 - Provide direction for development while maintaining compatibility with surrounding communities, and complying with regulatory requirements, and
 - Consider environmental impacts and alternatives for the proposed project at CLE.
- Comprehensive environmental analysis and document for CLE such as addressing:
 - Requirements of NEPA
 - Development of plans that address current and future environmental regulations
- Master Storm Water Management Plan
 - Rerouting the Sanitary Sewer System
 - Rerouting storm sewer drainage if required



Environmental

- For Construction, the Project must address the following:
 - Concrete Wash Out Areas
 - Dewatering of Work Areas
 - Abandonment or demolition of the existing sanitary system which may include: solids removal, dewatering, etc.
 - Erosion and Sediment Control
 - Compliance with State of Ohio NPDES Construction General Permit and DPC Master Storm Water Management Plan
 - Petroleum and Chemical Storage and Usage
 - Unexpected Materials and Soil Handling (may include slag base materials and impacted water)



Security and Operations Requirements

Robert Fischietto
CLE Operations Manager
(216) 265-6161



Emerging Business Enterprise Development (EBED) Team

Contact Information:

Herlinda Bradley, *Manager*

(O) 216-265-6791

E-mail: hbradley@clevelandairport.com

Rosita Turner, *Contract Compliance Officer/Prevailing Wage*

(O) 216-265-6606

E-mail: rturner@clevelandairport.com

Roman Orinoco, *Contract Compliance Monitor/Auditor*

(O) 216-265-6197

E-mail: rorinoco@clevelandairport.com

Jermaine Brooks, *Certification/Outreach Officer*

(O) 216-265-3389

E-mail: jbrooks@clevelandairport.com

Points of Discussions:

- **Goals:**
 - **Established DBE/ACDBE Goal**
 - **SBE Goal**
- **Statement of Qualifications (SOQ)**
- **EBED Forms Grouped into two:**
 - **Attachments A (5 Enclosures)**
 - **Attachments B (10 Enclosures)**
- **Project Compliance**



EBED Requirements

Established Project Specific DBE Goal 15 %

- ✓ based on willingness, readiness and availableness
- ✓ under 49 CFR Parts 23 and 26
- ✓ Website for Certified DBE/ACDBE list:

<http://www.dot.state.oh.us/dbe/Pages/UCP.aspx>

Small Business Enterprise (SBE) Project Goal: 5 %

- ✓ A DBE can be an SBE but cannot function as both
- ✓ Certified by: Cleveland OEO – CSB only, NOERSD, County's SBA, Northern Ohio Supplier Diversity Council, US SBA 8(a),



EBED Requirements

WHAT TO DO?

Statement Of Qualification (SOQ)

- ✓ DBE Utilization Plan
- ✓ Must demonstrate Good Faith Efforts in obtaining DBEs.

Note: No Good Faith Effort will be considered a non-responsive SOQ.

When selected, complete ALL the required DBE Forms

Good Faith Effort

**All solicitation documentations
must be included with proposals
upon submissions**

[49CFR Part 26-Appendix A49 CFR 26.53(a)(2)]

ENCLOSURE B-5 GOOD FAITH EFFORTS GUIDELINES

Instructions: In the event a competitor is unable to commit to full attainment of an established AC/DBE contract specific goal, a good faith efforts evaluation must be conducted by the Airport. All competitors must provide documentation demonstrating all of the steps outlined below were taken in attempting to obtain AC/DBE participation. **ALL GOOD FAITH EFFORT DOCUMENTATION MUST BE SUBMITTED AT THE TIME OF BID/PROPOSAL QUALIFICATION.** With the exception of the RFQ process, the Airport is not allowed to contact potential contractors/consultants prior to selection of the successful bidder/proposer regarding information submitted. If good faith efforts are not submitted at the time of bid/proposal the bidder/proposer will be deemed **NON-COMPLIANT**.

1. Whether the contractor attended any pre-solicitation or pre-bid meetings that were scheduled by the recipient to inform AC/DBEs of contracting and subcontracting opportunities;
2. Whether the contractor advertised in general circulation, trade association, and minority-focus media concerning the subcontracting opportunities;
3. Whether the contractor provided written notice to a reasonable number of specific AC/DBEs, that their interest in the contract was being solicited in sufficient time to allow the AC/DBEs to participate effectively;
4. Whether the contractor followed up initial solicitations of interest by contacting AC/DBEs to determine with certainty whether the AC/DBEs were interested;
5. Whether the contractor selected portions of the work to be performed by AC/DBEs in order to increase the likelihood of meeting the AC/DBE goals (including, where appropriate, breaking down contracts into economically feasible units to facilitate AC/DBE participation);
6. Whether the contractor provided interested AC/DBEs with adequate information about the plans, specifications and requirements of the contract;
7. Whether the contractor negotiated in good faith with interested AC/DBEs, not rejecting AC/DBEs as unqualified without sound reasons based on a thorough investigation of their capabilities;
8. Whether the contractor made efforts to assist interested AC/DBEs in obtaining bonding, lines of credit, or insurance required by the recipient or contractor; and
9. Whether the contractor effectively used the services of available minority community organizations; disadvantaged contractors' groups; local, state and Federal disadvantaged business assistance offices; and other organizations that provide assistance in the recruitment and placement of AC/DBEs.

***PLEASE ATTACH ALL SUPPORTING DOCUMENTATION OF THE GOOD FAITH EFFORTS TO THE BID/PROPOSAL QUALIFICATIONS. COMPETITORS WILL BE DETERMINED NON-COMPLIANT WITHOUT THE APPROPRIATE SUPPORTING GOOD FAITH EFFORTS DOCUMENTATION.**



EBED Requirements

Forms Needed For:

1. Certified DBEs/ACDBEs:

- a. B3 (DBE/ACDBE Participation Plan)
- b. B2 (DBE/ACDBE Affidavit)
- c. B4A (Letter of Intent to Perform as Subcontractor/Sub-consultant)

2. Non Certified DBEs/ACDBEs and SBEs:

- a. B6 (Non DBE/ACDBE and SBE Participation Plan)
- b. B4B (Letter of Intent to Perform as Subcontractor/Sub-consultant)



EBED Requirements

Forms Needed For:

3. *Tier* Sub-consultants

- a. B8 (2nd Tier/3rd Tier Subcontractor/Sub-consultant)

4. Emergency Utilization of Subcontractors

- a. B9 (Emergency Addition-Conditional Approval of Subcontractor/Sub-consultant)



EBED Requirements

ENCLOSURE B-3

CERTIFIED DISADVANTAGED BUSINESS ENTERPRISE/AIRPORT CONCESSION DISADVANTAGED BUSINESS ENTERPRISE (DBE/ACDBE) PARTICIPATION PLAN

Name of Prime Contractor			
Name of Project			
Project/Contract No		Total Bid/Proposal Amount	

*****All firms must provide FEDERAL TAX ID NUMBER*** and must complete and sign a [B-4A form](#)*******

Name of CERTIFIED DBE/ACDBE	Federal Tax ID (must provide)	Address	Contact Person	Scope of Work	Percent Participation	Dollar Value of Work
1.						
2.						
3.						
4.						
5.						
6.						
7.						
				Total DBE/ACDBE Dollars (%)		

The undersigned will enter into formal agreement with the certified DBE/ACDBEs listed above for work in this schedule conditioned upon the award of a contract by the Cleveland Airport System.

Signature of Prime Contractor Representative	Phone Number	Date
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EBED Requirements

Enclosure B2 (DBE/ACDBE AFFIDAVIT)

**ENCLOSURE B-2
DBE/ACDBE AFFIDAVIT**

THIS PAGE IS TO BE COMPLETED BY ALL DISADVANTAGED BUSINESS ENTERPRISES/AIRPORT CONCESSION DISADVANTAGED BUSINESS ENTERPRISE (DBE/ACDBE) PROPOSED TO PARTICIPATE ON THIS PROJECT.

I hereby declare and affirm that I am (company representative) _____ and duly authorized representative of the _____ (name of corporation or joint venture) whose address is _____

HEREBY DECLARE AND AFFIRM THAT I AM A DISADVANTAGED BUSINESS ENTERPRISE/AIRPORT CONCESSION DISADVANTAGED BUSINESS ENTERPRISE (DBE/ACDBE) AS DEFINED BY 48 CFR Part 31.23 or 25. I WILL PROVIDE INFORMATION AND/OR THE QUALIFICATION TO DOCUMENT THIS FACT (attach copy of certification).

DO SOLEMNLY SWEAR OR DECLARE AND AFFIRM THAT THE CONTENTS OF THE FOREGOING STATEMENT ARE TRUE AND CORRECT, AND THAT I AM AUTHORIZED, ON BEHALF OF THE ABOVE FIRM, TO MAKE THIS AFFIDAVIT.

State of _____
City and County of _____
On this _____ day of _____, 20____, before me, the undersigned _____, known to me to be the person described in the foregoing statement, and acknowledged that he/she executed the same in the capacity therein stated for the purposes therein contained.

My Commission Expires: _____

(Notary Public)
(SEAL)

MUST BE NOTARIZED

Enclosure B4-A (Intent to Perform...)

ENCLOSURE B-4B

LETTER OF INTENT TO PERFORM AS A NON-CERTIFIED DBE/ACDBE and SBE SUBCONTRACTOR/SUBCONSULTANT

This form is to be completed by Prime Contractors and Consultants and ALL NON-CERTIFIED DBE, ACDBE and SBE Subcontractors and Sub-consultants.

Type of Work and Items	Work Hours Involved	Projected Commencement Date	Projected Completion Date
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____
5. _____	_____	_____	_____
6. _____	_____	_____	_____

Project Name: _____
Location: _____

TO BE COMPLETED BY PRIME CONTRACTOR/CONSULTANT

Prime Contractor/Consultant: _____
(Federal Tax ID Number - MUST PROVIDE _____)

I am the _____ and duly authorized representative of the (firm of) _____ which intends to perform work for the above project operating as (strike out conditions that do not apply) an individual, a Company, a Corporation, organized and existing under the law of the State of _____ or a Proprietorship, a Partnership, or Joint Venture consisting of _____

REPRESENTATION TO UTILIZE 2nd/3rd TIER SUB-CRONTACTOR/CONSULTANTS

I further represent that _____ percent (____ %) of the dollar value of my subcontract will be performed by 2nd/3rd tier subcontractors and/or suppliers, which are _____ certified / _____ not certified by the Airport as an Airport Concession/Disadvantaged Business Enterprise. (Please provide 2nd/3rd tier sub information on form B-7).

NOTE: All sub-contractor/consultant agreements with certified and non-certified sub-contractors/consultants must be provided to the Airport prior to issuance of the DBE/ACDBE/SBE Notice to Proceed (NTP). Delay in receipt of this information can directly impact the project timeline.

TO BE COMPLETED BY NON-CERTIFIED SUB-CRONTACTOR/CONSULTANTS

The undersigned sub-contractor/consultant will enter into a formal agreement for the above work with _____ (prime contractor/consultant) conditioned upon the execution of a contract with the Airport.

Sub-Contractor/Consultant: _____
I am the _____ and duly authorized representative of the (firm of) _____ which intends to perform work for the above project operating as (strike out conditions that do not apply) an individual, a Company, a Corporation, organized and existing under the law of the State of _____ or a Proprietorship, a Partnership, or Joint Venture consisting of _____

Respectfully submitted, this _____ Day, _____, 20____

(NON-CERTIFIED DBE/ACDBE/SBE Firm Name) _____
(Address) _____
(Signature) _____
(Name Typed) _____
(Title) **25**

You have projected the following commencement date for such work, and the undersigned is projecting completion of such work as follows: (Do not leave the grid below blank. Information is to be provided for ALL requirements with the exception of RFQ's (task order) and concessions (revenue generating)

(SEAL IF PROPOSER IS A CORPORATION)



EBED Requirements

ENCLOSURE B-6

NON-CERTIFIED DISADVANTAGED BUSINESS ENTERPRISE / AIRPORT CONCESSION DISADVANTAGED BUSINESS ENTERPRISE SUB-CONTRACTOR/CONSULTANT (NON-CERTIFIED DBE/ACDBE) AND SMALL BUSINESS ENTERPRISE (SBE) PARTICIPATION PLAN

Name of Prime Contractor			
Name of Project			
Project/Contract No	Total Bid Amount		

*****All firms must provide FEDERAL TAX ID NUMBER AND COMPLETE FORM B-4B*****

SBE YES NO	Name of Firm	Federal Tax ID (must provide)	Address	Contact Person	Scope of Work	Percent Participation	Dollar Value of Work (Non-Certified DBE/ACDBE)	Dollar Value Of Work (SBE)
	1.							
	2.							
	3.							
	4.							
	5.							
	6.							
		Total NON-CERTIFIED DBE/ACDBE AND SBE Dollars (%)						

The undersigned will enter into formal agreement with the subcontractors listed above for work in this schedule conditioned upon the award of a contract by the Cleveland International Airport.

Signature of Prime Contractor Representative	Phone Number	Date
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EBED Requirements

Enclosure B-4B (Non DBEs & SBEs Participation Plan)

ENCLOSURE B-4B

LETTER OF INTENT TO PERFORM AS A NON-CERTIFIED DBE/ACDBE and SBE SUBCONTRACTOR/SUBCONSULTANT

This form is to be completed by Prime Contractors and Consultants and ALL NON-CERTIFIED DBE, ACDBE and SBE Subcontractors and Sub-consultants.

Project Name: _____
 Location: _____

TO BE COMPLETED BY PRIME CONTRACTOR/CONSULTANT

Prime Contractor/Consultant: _____
 (Federal Tax ID Number - MUST PROVIDE _____)

I am the _____ and duly authorized representative of the (firm of) _____, which intends to perform work for the above project operating as (strike out conditions that do not apply) an individual, a Company, a Corporation, organized and existing under the law of the State of _____, or a Proprietorship, a Partnership, or Joint Venture consisting of:

TO BE COMPLETED BY NON-CERTIFIED DBE/ACDBE/SBE SUB-CONTRACTORS/CONSULTANTS

Sub-Contractor/Consultant: _____
 I am the _____ and duly authorized representative of the (firm of) _____, which intends to perform work for the above project operating as (strike out conditions that do not apply) an individual, a Company, a Corporation, organized and existing under the law of the State of _____, or a Proprietorship, a Partnership, or Joint Venture consisting of:

You have projected the following commencement date for such work, and the undersigned is projecting completion of such work as follows (Do not leave the chart below blank. Information is to be provided for ALL procurements with the exception of RFQ's (task order) and concessions (revenue generating)

projects. If the chart below has not been completed the form will be considered **INCOMPLETE** and will be returned and potentially delay the procurement process):

Type of Work and Items	Work Hours Involved	Projected Commencement Date	Projected Completion Date
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____
5. _____	_____	_____	_____
6. _____	_____	_____	_____

REPRESENTATION TO UTILIZE 2ND/3RD TIER SUB-CONTRACTOR/CONSULTANTS

I further represent that _____ percent (___ %) of the dollar value of my subcontract will be performed by 2nd/3rd tier subcontractors and/or suppliers, which are: ___ certified / ___ not certified by the Airport as an Airport Concession/Disadvantaged Business Enterprise. (Please provide 2nd/3rd tier sub information on form B-7).

NOTE: All sub-contractor/consultant agreements with certified and non-certified sub-contractors/consultants must be provided to the Airport prior to issuance of the DBE/ACDBE/SBE Notice to Proceed (NTP). Delay in receipt of this information can directly impact the project timeline.

TO BE COMPLETED BY NON-CERTIFIED SUB-CONTRACTOR/CONSULTANTS

The undersigned sub-contractor/consultant will enter into a formal agreement for the above work with _____ (prime contractor/consultant) conditioned upon the execution of a contract with the Airport.

Respectfully submitted, this
 ___ Day _____, 20__

(NON-CERTIFIED DBE/ACDBE/SBE Firm Name) _____
 (Address) _____

 (Signature) _____
 (Name Typed) _____
 (Title) _____

(SEAL IF PROPOSER IS A CORPORATION)



EBED Requirements

ENCLOSURE B-8

2ND/3RD TIER SUBCONTRACTOR/SUBCONSULTANT FORM

THIS FORM IS TO PROVIDE A LISTING OF ALL 2ND/3RD TIER SUB-CONTRACTORS AND SUBCONSULTANTS PERFORMING ON THE PROJECT. ALL SUBCONTRACTOR AGREEMENTS MUST BE PROVIDED PRIOR TO RECEIVING A DBE/ACDBE NTP (NOTICE TO PROCEED). DELAY IN RECEIPT OF THIS INFORMATION CAN DIRECTLY IMPACT PROJECT SCHEDULE.

DEFINITIONS

2ND TIER SUB-CONTRACTORS/CONSULTANTS – CONTRACTORS THAT CONTRACT DIRECTLY WITH THE 1ST TIER CONTRACTORS/CONSULTANTS.

3RD TIER SUB-CONTRACTOR/CONSULTANTS – CONTRACTORS THAT CONTRACT DIRECTLY WITH THE 2ND TIER CONTRACTORS/CONSULTANTS.

Name of Prime Contractor								
Name of Project		Total Bid Amount						
All firms must provide FEDERAL TAX ID NUMBER AND COPIES OF AGREEMENTS								
<u>2nd/3rd Tier Sub-Contractor/Consultant Name</u>	<u>1ST TIER Sub-Contractor/Consultant w/Agreement w/ 2nd/3rd Tier</u>	<u>Identify 2nd Tier 3rd Tier</u>	<u>CERTIFIED DBE/ ACDBE (YES / NO)</u>	<u>Federal Tax ID (must provide)</u>	<u>Address</u>	<u>Contact Person</u>	<u>Scope of Work</u>	<u>Total Dollar Amount</u>
1.								
2.								
3.								
4.								
5.								
6.								
7.								28
							TOTAL DOLLARS	



EBED Requirements

Enclosure B9

Emergency

**AS IN WITHIN
24 HOURS**

**ENCLOSURE B-9
EMERGENCY ADDITION-CONDITIONAL APPROVAL OF SUB-CONTRACTOR/CONSULTANT FORM
THIS FORM IS TO BE USED ONLY WHEN SUBCONTRACTORS/CONSULTANTS ARE TO BE ADDED
ON AN EMERGENCY BASIS**

APPROVAL WILL BE GRANTED WITHIN 24 HOURS OF THE FORMAL REQUEST

PROJECT: _____
 CONTRACT AMOUNT: _____
 EST. WORK START DATE: _____
 EST. COMPLETION DATE: _____
 SUPPLIER ONLY: _____ YES/NO

TO THE DIRECTOR OF THE CLEVELAND AIRPORT SYSTEM,
 I RESPECTFULLY REQUEST YOUR CONSENT TO SUBLET THE FOLLOWING WORK TO:
 SUBCONTRACTOR/CONSULTANT TO PERFORM:

FEDERAL TAX ID: _____
 WORK TO BE PERFORMED (ADD NAICS CODES): _____

CONTACT PERSON: _____
 ADDRESS AND PHONE NUMBER: _____

SUB-SUB (ONLY FOR SUBS OF SUBS – PLEASE LIST ORIGINAL SUBS NAME): _____

TIER: 1, 2 OR 3	DBE CERTIFIED & CERTIFICATION DATE (YES/NO)	EST. START & COMPLETION DATE	PERCENTAGE (%)	TOTAL CONTRACT AMOUNT (\$)

BY SIGNING THIS FORM, THE CONTRACTOR LISTED BELOW HAS MADE ASSURANCES THAT ALL SUBCONTRACTORS LISTED ABOVE WHO ARE UTILIZED TOWARDS THE FULFILLMENT OF A DBE GOAL WILL BE PERFORMING A COMMERCIALY USEFUL FUNCTION AS OUTLINED IN 49 CFR PART 26. IF IT IS DISCOVERED THAT THE DBE IS NOT PERFORMING OR HAS NOT PERFORMED A COMMERCIALY USEFUL FUNCTION, THE PRIME CONTRACTOR WILL IMMEDIATELY NOTIFY THE EBED OFFICE OF ITS FINDINGS. **THE APPROVAL OF THIS FORM IS CONDITIONAL.** FINAL APPROVAL WILL NOT BE GRANTED UNTIL ALL EBED A & B FORMS ARE COMPLETED & CONTRACTUAL AGREEMENTS ARE SIGNED AND PROVIDED TO THE EBED OFFICE WITHIN 5 DAYS OF SIGNATURE. THIS ADDITION MUST BE APPROVED BY THE AIRPORT DIRECTOR AND CITY OF CLEVELAND BOARD OF CONTROL. THIS CONTRACT IS SUBJECT TO STATE OF OHIO PREVAILING WAGE OR FEDERAL DAVIS BACON (WAGE & HOUR) REQUIREMENTS. PLEASE CONTACT 216-265-3353 FOR ADDITIONAL INFORMATION. IF THE WAGE & HOUR STANDARDS ARE NOT COMPLIED, PAYMENT TO THE CONTRACTOR CAN BE STOPPED OR THE PROJECT CAN BE STOPPED ENTIRELY.

CONTRACTOR SIGNATURE: _____
 REQUESTED SUB-CONTRACTOR SIGNATURE: _____ 29
 EBED SIGNATURE: _____
 APPROVED: _____ DENIED: _____
 REASON FOR DENIAL: _____

Project Compliance Requirements and Reviews

✓ **Yearly Project Audit**

✓ **Monthly Payments Compliance Report**

❖ Itemized payments to Prime and Sub-consultants

✓ **Project contract modifications**

❖ Adding/reducing sub-consultants agreements

✓ **Additions/Exclusions/Replacements/
Substitutions/Terminations of sub-consultants**

❖ 49 CFR Part 26.53

❖ City of Cleveland



EBED Requirements

Additions and Substitutions of subcontractors

Effective November 1, 2011, the City enforced its policy and procedure for additions and substitutions of sub-contractors.

Note: The City assumes no obligation to pay, and **will not** pay a contractor for any work and or services performed by a sub-contractor on the contract prior to Board of Control approval of that subcontractor.

For more information: <http://www.city.cleveland.oh.us>

EBED Requirements



**Written questions - send to
designated Procurement Officer**



CAUTION:

Part 26.81(C) - DBEs MUST be certified PRIOR to the submission date of the bid or proposal

DBE sub-contractor/consultant participation will be closely monitored to prevent potential fraud



Project Funding

- Project Funding is a combination of Federal, Local, and private sources.
- DPC will award the individual Task Orders as modifications to the Consultant contract.



Selection Criteria

- Qualifications/Experience – 25 points
- Project Approach – 30 points
- Key Staff – 20 points
- Management Approach – 15 points
- Work Product Sample – 10 points
- DBE Participation (Pass/Fail)



Qualifications Submittal

STATEMENT OF QUALIFICATION SUBMITTAL:

A. Via E-Mail to kbahhur2@clevelandairport.com (Preferred)

B. Alternate: 5 COPIES (+ 1 UNBOUND) + 1 CD

C. SUBMITTAL DUE DATE: September 16th at 4:00 PM EST

D. SUBMITTAL LOCATION:

Cleveland Hopkins International Airport

Administration Offices

5300 Riverside Road

Cleveland, Ohio 44135

Attention: Kassan Bahhur, Procurement Officer



Questions and Answers

**Please send all future questions to:
Department of Port Control
Attn: Kassan Bahhur, Procurement Officer
via fax: (216) 265-6021
via email: kbahhur2@clevelandairport.com**

**Deadline for all question submittals is
*August 26, 2016 by 5:00 PM EST***

All questions will be answered via website posting