



**City of Cleveland**

Justin M. Bibb, Mayor

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Department of Finance  
Division of Purchases and Supplies  
601 Lakeside Avenue, Room 128  
Cleveland, Ohio 44114-1080  
216/664-2620 Fax 216/664-2177  
[www.cleveland-oh.gov](http://www.cleveland-oh.gov)

January 28, 2025

**ADDENDUM 1**

**BID TITLE: File 11-25 - 2024 Parks and Playgrounds**

**BID DUE DATE: Thursday, February 13, 2025 at 12 o'clock noon (Eastern Time).**

**Attention Bidders:**

We have been requested to issue the addendum for the following:

1. Changes the last day for questions to Wednesday, February 5, 2025 at 12 0'clock noon (Eastern Time)
2. Changes the bid opening date to Thursday, February 13, 2025 at 12 o'clock noon (Eastern Time)
3. Answers to questions received.

Please ensure that a copy of this addendum is included and returned with the bid specifications furnished to you by this office, as it will have the same force and effect as if it were part of the specifications originally issued.

If you have any questions regarding the attached, please contact the Division of Purchases and Supplies at 216-664-2620. Thank you for your prompt attention and assistance in this matter

\_\_\_\_\_  
Signature of Potential Bidder & Name of Company

\_\_\_\_\_  
Today's Date

Thank you,

/x/ Steven Decker

Steven Decker, Deputy Commissioner  
Division of Purchases and Supplies  
CC:  
Attachments



## City of Cleveland

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Mayor's Office of Capital Projects  
Division of Architecture and Site Development  
601 Lakeside Avenue, Room 517A  
Cleveland, Ohio 44114-1015  
216/664-2374 Fax: 216/664-4220  
www.city.cleveland.oh.us/

# ADDENDUM #1

## 2024 PARKS AND PLAYGROUND PUBLIC IMPROVEMENTS BY REQUIREMENTS CONSTRUCTION CONTRACT

**PLEASE NOTE THE FOLLOWING CLARIFICATIONS AND ADDITIONS REPRESENT CHANGES THAT REPLACE AND SUPPLEMENT PREVIOUS INFORMATION SHOWN IN THE CONTRACT DOCUMENTS:**

### CLARIFICATION #1 –

#### ADDITION / CHANGE TO BID SCHEDULE

- THE DEADLINE FOR ALL BIDDER'S QUESTIONS SHALL BE WEDNESDAY, FEBRUARY 5, 2025 AT 12:00 NOON. NO QUESTIONS WILL BE ACCEPTED AFTER THE DEADLINE. ALL QUESTIONS MUST BE SUBMITTED IN WRITTEN FORM. THE QUESTIONS MAY BE SENT VIA FAX TO (216) 664-2275 OR VIA E-MAIL TO [purchasing@clevelandohio.gov](mailto:purchasing@clevelandohio.gov)
- BIDS ARE DUE ON THURSDAY FEBRUARY 13, 2025 AT 12:00 NOON LOCAL TIME. BIDS MUST BE SUBMITTED TO THE DIVISION OF PURCHASES AND SUPPLIES, 601 LAKESIDE AVE., CLEVELAND, OHIO, ROOM 128. BIDS SUBMITTED AFTER THE DEADLINE WILL NOT BE ACCEPTED.

### CLARIFICATION #2 –

#### CLEVELAND SMALL BUSINESS (CSB) 30% SUBCONTRACTOR PARTICIPATION GOAL

See question(s) provided by Site Development and explanation by Michael Curry; Assistant Director Office of Equal Opportunity.

- "It was the intention of our office to bid this project as a requirements contract. It came to our attention that requirements contracts are bid at 20% CSB, is this correct? The project is being bid Public Improvements by Requirement and we bid the project at 30% CSB. Can your office clarify if 20% or 30% must be fulfilled for OEO requirements?"

Michael Reder  
Landscape Designer – Mayor's Office of Capital Projects



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### ANSWER

"The 30% CSB goal is correct, as this project includes construction. A 20% CSB goal would apply to strict commodities purchases and other non-professional services. The 30% CSB goal should remain in effect."

Michael Curry  
Assistant Director – Office of Equal Opportunity

- "The contract is bid with base bid items that show minimum quantities within the schedule of items. The contractors who attended the pre-bid meeting were concerned with the realization that quantities for the base bid items could change during the contract duration thus altering the OEO schedules and CSB participation. With a min. of 30% participation, do you recommend how a potential bidder should move forward with the bid of this project with temperamental OEO participation goals versus the distribution of potential quantities?"

Michael Reder  
Landscape Designer – Mayor's Office of Capital Projects

### ANSWER

"While this is an indeterminate quantity bid, Bidders should still complete the OEO schedules and document the use of certified CSB subcontractors in an effort to meet the goal. Subcontractors should have actual value in dollars for the subcontract on Schedule 2.

OEO will evaluate the subcontracting commitments in dollars as a percentage of the final total bid price to determine whether the bidder met the subcontracting goal.

Where the bidder cannot meet the subcontracting goal, the bidder should provide an explanation for this deficiency along with the Schedule 4 to demonstrate the Bidder's good faith effort to meet the goal. OEO will evaluate all subcontractor commitments and good faith effort documentation.

In the event that the indeterminate quantity of the bid impacts a subcontractor's actual participation on the project, OEO will adjust subcontracting commitments to reflect the change in expected quantity or scope. Bidders are advised to make careful and accurate subcontractor commitments, but OEO will not hold a bidder responsible for changes to a subcontractor's participation on the project that is outside of the Bidder's control."

Michael Curry  
Assistant Director – Office of Equal Opportunity



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**ADDITION / CHANGE TO BID SCHEDULE –**

**THE BID DATE WILL BE CHANGED TO:  
THURSDAY, FEBRUARY 13, 2025 AT 12:00 NOON**

END OF ADDENDUM #1