



City of Cleveland
Justin M. Bibb, Mayor

Department of Finance
Division of Purchases & Supplies
601 Lakeside Avenue, Room 128
Cleveland, Ohio 44114-1080
216/664-2620 • Fax: 216/664-2177
www.cleveland-oh.gov

October 16, 2024

ADDENDUM 1

BID TITLE: File No. 118-24 Tree Pruning

BID DUE: Thursday, November 14, 2024 at 12 o'clock noon (Eastern Time)

Attention Bidders:

We have been requested to issue the addendum for the following:

Please ensure that a copy of this addendum is included and returned with the bid specifications furnished to you by this office, as it will have the same force and effect as if it were part of the specifications originally issued.

1. The purpose of this addendum is to create a virtual meeting option for potential bidders to attend.

This addendum will have the same force and effect as if it had been part of the specifications originally issued.

If you have any questions regarding the attached, please contact Purchases and Supplies at 216-664-2620. Thank you for your prompt attention and assistance in this matter.

Signature of Potential Bidder & Name of Company

Today's Date

Thank you,

Donia Patterson, Assistant Administrator
Purchases & Supplies
CC:



City of Cleveland Memorandum
Justin M. Bibb, Mayor

Date: October 16, 2024

Subject: Addendum No. 1 for three (3) tree service contracts advertising on 10/16/24
File No. 118-24 Tree Pruning
File No. 119-24 Stump Removal
File No. 120-24 Tree Removal & Site Restoration
Ordinance 405-2024
October 23, 2024

Please issue the attached addendum for the above-referenced bid to all vendors who received bid packages. The purpose of this addendum is to create a virtual meeting option for potential bidders to attend the pre-bid meeting on October 23, from 11am – 1pm, with the following information:

Join information

Meeting link:

[City of Cleveland Tree Services Contracts Pre-Bid meeting](#)

Meeting number:

2317 890 4018

Password:

JWccU5KEW74

Host key:

737399

Join by video system

Dial 23178904018@cityclevelandoh.webex.com

You can also dial 173.243.2.68 and enter your meeting number.