



City of Cleveland
Justin M. Bibb, Mayor

Department of Finance
Division of Purchases & Supplies
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April 2, 2025

ADDENDUM 2

BID TITLE: File No. 35-25 Necessary Items of Exterior Landscaping

BID DUE: Wednesday, April 9, 2025 at 12 o'clock noon (Eastern Time)

Attention Bidders:

We have been requested to issue the addendum for the following:

Please ensure that a copy of this addendum is included and returned with the bid specifications furnished to you by this office, as it will have the same force and effect as if it were part of the specifications originally issued.

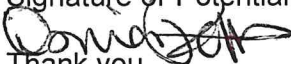
1. Answer questions received.

If you have any questions regarding the attached, please contact Steven Decker at sdecker@clevelandohio.gov. Thank you for your prompt attention and assistance in this matter.

Also, please ensure that copy of this addendum is included and returned with the bid specifications furnished to you by this office, as it will have the same force and effect as if it were part of the specifications originally issued.

Signature of Potential Bidder & Name of Company

Today's Date


Thank you,
Donia Patterson, Assistant Administrator
Purchases & Supplies
CC:



Subject: Addendum No. 2 – Exterior Landscaping file 35-25

The purpose of this addendum is to advise bidders of the following information:

- **This addendum serves as the response to all inquiries received from prospective bidders.**

Question: If we bid all the bid items in your bid sheet the costs are well over \$250,000.00. Can you please verify if Port Control uses all these bid items and if not, can you please remove the ones that don't get used. For Example, in the Bid Item for General Labor if we put \$250.00 per hour to include (Labor, Equipment, etc.) the total cost would be \$500,000.00 which is well over the NTE of \$250,000 for the total bid.

Answer: This is a requirement contract, all bid items are estimates. Port Control cannot spend more than \$250K per year. The bids can come back over \$250K.

Question: Bond Questions- For example if our total bid is \$500,000 and the City of Cleveland only uses \$100,000, we would still have to cover in our bid, and pay a bonding company for the full \$500,000. Can you please check with port control to see if all bid items get used?

Answer: Bid items are estimates, there is no guarantee all items will be used.

Question: Bid item general labor. Does this include our hourly rate per man hour and equipment? Or is it just labor. If its only labor, where do we put our equipment cost for trucks, trailers, and other equipment. I believe materials are paid in other items.

Answer: Yes, it is a fully burdened labor rate.

Question: Can you add a site visit?

Answer: Due to the time frame of the procurement and the area covered we will not be able to include a site visit with an Airport representative. All of the zones are in public areas and can be visited without an escort.