



City of Cleveland

Justin M. Bibb, Mayor

Department of Public Works

Frank D. Williams, Director

500 Lakeside Avenue, 3rd Floor

Cleveland, Ohio 44114-1099

216/664-2485 Fax: 216/664-4086

www.city.cleveland.oh.gov

Addendum #1 File No. 101-24, Purchase of Gasoline

Questions and Answers

1. Which OPIS publication date should we use for the pricing on this bid?

**Thursday September 19, 2024*

2. Have any addenda been released?

**No*

3. What are your office hours for receiving Fed Ex packages?

**City of Cleveland, City Hall hours of operation are
Monday – Friday 9am-5pm*

4. What are the contract start and end dates?

**May 11, 2025. The new contract would not go into effect until the
expiration of the current contract, which is May 10, 2025. The contract
is for 2 years*

5. When is the anticipated award date?

**The anticipated award date is November 13, 2024 but the new
contract would not go into effect until the expiration of current
contract, which is May 10, 2025.*

6. Will there be an electronic opportunity for bidders to listen to the bid opening?

**No, the bid openings are held in person*

7. What form of payment is required or preferred to be accepted? (Check, ACH, or other)

**Currently, the City of Cleveland issues all of its payments via checks*



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8. What are the terms of payment? (Net 30,45 or other)

**The City default terms are 2% Net 30. If a bidder offers different terms, they must be clearly indicated on the Schedule of Items bid page*

9. Can previous bid tabulations please be provided?

**see attached*

10. Can invoice and BOL examples please be provided?

**see attached*

11. Can you please confirm that it is required to bid on TT deliveries, Will Call AND TW Deliveries?

**It is not required to bid on all three items*

12. Is there a question deadline?

**Wednesday, September 18, 2024*

13. The IFB states, "The City will take a discount of two percent (2%) on payments made within thirty (30) days from receipt." Does this apply to this contract?

**It applies to this contract unless the bidder indicates otherwise on the space provided on the Schedule of Items bid*

14. Does the city consider common carriers as subcontractors?

**Yes*

17. Referring to the "Schedule of Items," does the "price per gallon" include OPIS + differential or just the differential?

**The differential will be determined from the bid price per gallon less the OPIS price for September 19, 2024*



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18. Do we have to bid on all three items?

**It is not required to bid on all three items*

19. Does the City plan to split the awards between items 1, 2, and 3?

**The City will split awards if it is beneficial to the City*

20. Per Bid Categories, is this bid considered for materials or services?

**This bid would be considered primarily for materials but there is some service involved since the vendor has to deliver fuel to our stations. Any service charges, (delivery fees, etc.), must be included in the price per gallon. Any charges not bid, will not be paid.*

21. Will the 6,000-gallon tanks receive deliveries via tank wagon or transport trucks?

**Depends on the site, most of the time it is tank wagon*

22. Could you specify which sites/tanks use tank wagons and which use transport trucks?

**See attached*

23. Which sites use premium gasoline?

**Usually only in emergencies when we can't get regular gasoline*

24. Can you provide an estimated volume usage breakdown by site?

**We cannot provide an estimate volume breakdown per site. Usage per site varies per year*

25. Can you provide the most recent tabulations for this bid?

**See attached*



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26. Can you provide a BOL and an invoice?

** See attached*

27. Are the volumes show in the schedule of items the annual volumes (not based on 2 years)?

** The volume is based on 2 years*

28. For weekly OPIS pricing, does the city want the price based on the previous Thursday's end-of-day average posted price effective for deliveries Monday through Sunday?

** Yes, the previous week's Thursday OPIS rack average will set the base for the pricing for the following Monday-Sunday*

29. What OPIS date should the total extension price in the "Schedule of Items" be based on?

** Thursday September 19, 2024*

30. Can you provide an example of the pricing if the fuel was delivered on August 25, 2024, and what OPIS day the fuel price would be based upon?

** \$2.22 per gallon, Thursday, September 19, 2024*

31. Will the city provide a 24-hour notice for will call orders?

** Yes*

32. What is the expected lead time for will call orders?

** Currently same day*

33. Are transport deliveries split between two sites?

** Yes*



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34. Can you tell us who the current vendor is to meet the CSB goal?

**Contact OEO for help in determining registered vendors*

35. Who is your current vendor?

**Great Lakes Petroleum*

36. Will a vendor's ability to fulfill the 20% CSB goal be considered when evaluating bids for award?

**The vendor's ability to fulfill the 20% CSB goal will be considered when evaluating bids for award*

37. Will preference be given to vendors who meet the 20% CSB goal?

**Preference will not be given to vendors who meet the 20% CSB goal*

38. If yes to the above question, what percentage preference will be given to vendors who meet this goal?

**N/A*

File 109-22								
Purchase of Gasoline								
Vendor	Great Lakes Petroleum Co.				Petroleum Traders Corporation			
Bid schedule			yes				yes	
Terms			0% Net 30				0% Net 30	
Bid bond/chk			bond				bond	
W-9			yes				yes	
Notarized affidavit			yes				yes	
Bid form			yes				yes	
Complete pkg			yes				no	
Amount of Bid Bond			5% bond				not to exceed \$50K	
OPIS Date:			10/20/2022				10/20/2022	
OPIS-E10 Unleaded			\$2.7134				\$2.7134	
OPIS-E10 Premium			\$3.6868				\$3.6868	
	Price/gal	Differential	Qty.	Extended	Price/gal	Differential	Qty.	Extended
Item 1a	\$2.6427	(\$0.0707)	2,000,000	\$5,285,400.00	\$2.6343	(\$0.0791)	2,000,000	\$5,268,600.00
Item 1b	\$3.6268	(\$0.0600)	20,000	\$72,536.00	\$3.6009	(\$0.0859)	20,000	\$72,018.00
Total Item 1				\$5,357,936.00				\$5,340,618.00
Item 2a	\$2.6327	(\$0.0807)	1,000,000	\$2,632,700.00	no bid		1,000,000	\$0.00
Item 2b	\$3.6168	\$0.9034	10,000	\$36,168.00	no bid		10,000	\$0.00
Total Item 2				\$2,668,868.00				
Item 3a	\$2.7752	\$0.0618	60,000	\$166,512.00	no bid		60,000	\$0.00
Item 3b	\$3.7593	\$1.0459	20,000	\$75,186.00	no bid		20,000	\$0.00
Total Item 3				\$241,698.00				
Bid Total				\$8,268,502.00				\$5,340,618.00
			bid total after bid discount:	\$8,218,502.00				
Notes:	Vendor entitled to 2% (up to \$50K) bid discount as LPE							
<p>Great Lakes Petroleum Co. is the overall best bidder for all items. Petroleum Traders Corporation did not bid on all items and was higher than Great Lakes Petroleum Co. on the item they did bid on because of Great Lakes Petroleum Co. bid discount (LPE). Petroleum Traders Corporation submitted a bid bond "not to exceed \$50,000.00", a sufficient bid bond should be \$267,030.90, which deems their bid "non-responsive". Cuyahoga Landmark, Inc. OEO issued a finding of having not demonstrating a good faith effort to meet the City's subcontracting goals.</p>								
Analysis by: Carrie Novak, Motor Vehicle Maintenance								

File 109-22				
Purchase of Gasoline				
Vendor	Cuyahoga Landmark Inc.			
Bid schedule			yes	
Terms			0% Net 30	
Bid bond/chk			bond	
W-9			yes	
Notarized affidavit			yes	
Bid form			yes	
Complete pkg			yes	
Amount of Bid Bond			5% bond	
OPIS Date:		10/20/2022		
OPIS-E10 Unleaded		\$2.7134		
OPIS-E10 Premium		\$3.6868		
	Price/gal	Differential	Qty.	Extended
Item 1a	\$2.7759	\$0.0625	2,000,000	\$5,551,800.00
Item 1b	\$3.7564	\$0.0696	20,000	\$75,128.00
Total Item 1				\$5,626,928.00
Item 2a	\$2.7759	\$0.0625	1,000,000	\$2,775,900.00
Item 2b	\$3.7564	\$0.0696	10,000	\$37,564.00
Total Item 2				\$2,813,464.00
Item 3a	\$2.8759		60,000	\$172,554.00
Item 3b	\$3.8564		20,000	\$77,128.00
Total Item 3				\$249,682.00
Bid Total				\$8,690,074.00
			bid total after bid discount:	\$8,615,074.00
Notes:	Vendor entitled to 7% (up to \$75K) bid discount as CSB/LPE			
<p>Great Lakes Petroleum Co. is the overall best bidder for all items. Petroleum Traders Corporation did not bid on all items and was higher than Great Lakes Petroleum Co. on the item they did bid on because of Great Lakes Petroleum Co. bid discount (LPE). Petroleum Traders Corporation submitted a bid bond not to exceed \$50,000.00, a sufficient bid bond should be \$267,030.90, which deems their bid "non-responsive". Cuyahoga Landmark, Inc. OEO issued a finding of having not demonstrating a good faith effort to meet the City's subcontracting goals.</p>				
Analysis by: Carrie Novak, Motor Vehicle Maintenance				

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GREAT LAKES PETROLEUM
4500 RENAISSANCE PARKWAY
CLEVELAND, OH 44128
216-478-0501

Units: 7184
Driver: (001) Randy Johnson
PO Number: DO7015201303137
BOL : 612109964
=====

Customer Arriv Time: 08/01/2024 09:23:49
Delivery Start Time: 08/01/2024 09:24:12
Delivery Cmplt Time: 08/01/2024 09:43:20
=====

Sales Order # : 2348983

Ship To #: 0110012051019
Ship To Address:
CITY OF CLE-POLICE-3895 W130TH
3895 WEST 130TH DISTRICT 1
WILL CALL-CONTRACT 80-14
CLEVELAND, OH 44130-9999

Customer #: 011001205
Customer Address:
CITY OF CLEVELAND
4150 EAST 49TH STREET-BLDG 1
DIV OF MOTOR VEHICLE MAINT
CLEVELAND, OH 44105
=====

Product 1: 87 Octane - 10% Ethanol

Tank ID Gross End Time
1st dist 1800.8 09:42:38

Product 187 Delivered: 1800.8
=====

Total Delivered Gallons: 1800.8

Received By: can



=====
Lat: 41.44678 Lon: -81.779521
=====

Invoice

Remit To:
Great Lakes Petroleum
PO Box 780040
Philadelphia, PA 19178-0040

For Inquiries, please contact us at:
Email: allbilling@glpetro.com
Phone: (216) 478-0601
Toll Free: (800) 686-FILL (3455)



Invoice Number: 2348983-IN
Invoice Date: 08/01/2024
BOL No. / Comment: BOL# 612109964
Order Number: 2348983
Order Date: 07/30/2024
Salesperson: 9999
Customer Number: 01-1001205
Ship Date: 08/01/2024

Sold To:
 CITY OF CLEVELAND
 4150 EAST 49TH STREET-BLDG 1
 DIV OF MOTOR VEHICLE MAINT
 ATTN: MIKE
 CLEVELAND, OH 44105
 (216) 420-8103

Ship To: 1019
 CITY OF CLE-POLICE-3895 W130TH
 3895 WEST 130TH (DISTRICT 1)
 (WILL CALL-CONTRACT 80-14)
 CLEVELAND, OH 44130-9999
 (216) 554-4278

Customer P.O. DO7015201303137	F.O.B.	Terms Net 30	Payment Type CHECK
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Item Number	Unit	Shipped	Price	Amount
187	GALS	1,800.8	2.7292	4,914.74
87 OCTANE 10% ETHANOL				
		Truck: 184		
			0.00193	3.48
			0.00100	1.80
			0.00364	6.55
			0.38500	693.31
			0.01409	25.37
			3.13486	5,645.25

Environmental Fee:
 Net Invoice: 5,645.25
 Less Discount: 0.00
 Freight: 0.00
 Sales Tax: 0.00

Invoice Total: 5,645.25
Invoice Due Date: 08/31/2024

A convenience fee will be added to all invoices paid with credit card
 We will not be able to issue a refund if you file an exemption certificate after you have been billed. You will have to claim a refund through the state.

DEPARTMENT OF PUBLIC WORKS- MOTOR VEHICLE MAINTENANCE
SECTION C-SUPPLEMENTAL SPECIFICATIONS/DESCRIPTIONS
OF PRODUCTS AND/OR SERVICES

CITY OF CLEVELAND FUEL SITE LOCATIONS

1. East 65 th , 2301 E. 65 th Street	20,000 gal.- DSL	10,000 gal.- NL (BG) (TP)
2. Fire Station No. 13, 4950 Broadway Ave.	20,000 gal.- DSL	10,000 gal.- NL (BG) (TP)
3. Fire Station No. 30, 10225 St. Clair Ave.	20,000 gal.- DSL	10,000 gal.- NL (BG) (TP)
4. Humphrey Park, E. 156 th & Damon	10,000 gal. - DSL	10,000 gal. -NL (BG) (TP)
5. Stamps Center, 4150 S. Marginal Rd.	10,000 gal.- DSL	20,000 gal.- NL (BG) (TP)
6. Water Dept., 4600 Harvard Ave.	10,000 gal.- DSL	10,000 gal.- NL (BG) (TP)
7. Ridge Rd. Station, 3727 Ridge Rd.	12,000 gal.- DSL	6,000 gal.- NL (AG) (TP)
8. Dobbins Station, 3000 Wood Hill Rd.	12,000 gal.- DSL	12,000 gal.- NL (AG) (TP)
9. Glenville Yard, 10801 Leuer Ave.	10,000 gal.- DSL	(BG) (TP)
10. Burke Airport, 1501 N. Marginal Rd.	1,000 gal.- DSL	1,000 gal.- NL (BG) (TW)
11. CPP, 2490 W. 41 st Street	6,000 gal.- DSL	2,000 gal.- NL (BG) (TW)
12. Crown Pump Station, 955 Clague Rd.	1,000 gal.- DSL	2,000 gal.- NL (BG) (TW)
13. Fire Station No. 10, 1935 E. 101 Street	10,000 gal.- DSL	6,000 gal.- NL (BG) (TP)
14. Fire Station No. 20, 3765 Pearl Rd.	10,000 gal.- DSL	6,000 gal.- NL (BG) (TP)
15. Highland Park, 22100 Chargin Blvd.		1,000 gal.- NL (BG) (TW)
16. Johnston Parkway, 4701 Johnston Pkwy	6,000 gal.- DSL	6,000 gal.- NL (BG) (TW)
17. Nottingham Water, 1300 Chardon Rd.	4,000 gal.- DSL	4,000 gal.- NL (AG) (TP- TW)
18. Parma Water, 5853 Deering Rd.		2,500 gal.- NL (BG) (TW)
19. Police 1 st District, 3895 W. 130 th Street		6,000 gal.- NL (BG) (TW)
20. Police 2 nd District, 3481 Fulton Rd.		6,000 gal.- NL (BG) (TW)
21. Police 4 th District, 9333 Kinsman Rd.		6,000 gal.- NL (BG) (TW)
22. Police 5 th District, 881 E. 152 nd Street		6,000 gal.- NL (BG) (TW)
23. Strongsville Water, 18640 Pearl Rd.	2,000 gal.- DSL	4,000 gal.- NL (BG) (TP- TW)
24. Twinsburg Water, 8021 Bavaria Rd.	4,000 gal.- DSL	4,000 gal.- NL (BG) (TP- TW)
25. Engine Co. #41, 3090 East 116 th Street	1,000 gal.- DSL	(AG) (TW)
26. Engine Co. #43, 4525 Rocky River Drive	1,000 gal.- DSL	(AG) (TW)

*Diesel = DSL

*No Lead = NL

*Below Ground Tank = BG

*Above Ground Tank = AG

*Tank Wagon = TW

*Transport = TP