



City of Cleveland

Justin M. Bibb, Mayor

Department of Public Utilities

Division of Water

1201 Lakeside Avenue

Cleveland, Ohio 44114-1175

(216) 664-2444

www.clevelandwater.com



September 10, 2024

Dear Invited Proposer:

The City of Cleveland (City), Department of Public Utilities (DPU), Division of Water (CWD) is soliciting proposals from qualified firms interested in providing professional services for its Lead Program Staff Augmentation. The Request for Proposal (RFP) is available through the OpenGov web portal, the City of Cleveland's new, electronic software host for RFP management. The OpenGov web portal can be accessed using the below link:

<https://secure.procurenw.com/portal/clevelandoh>.

CWD needs the services of a firm to assist CWD's staff that manage and implement the Lead Service Line Replacement (LSLR) Program. The scope of this project includes providing field construction liaisons and office support services for the LSLR Program Work. DPU intends to award one contract, with a contract term of three years, with one, one-year option to renew.

A Pre-Proposal Conference will be held on Tuesday, September 24, 2024 @ 10:00 a.m. ET via WebEx, 1-415-655-0003, Access Code – 2302 915 9068. Interested parties may submit or ask questions pertaining to the enclosed RFP and the services desired. Proposers are encouraged to attend the conference, although attendance is not mandatory. The last day for questions is Monday, October 14, 2024, by 12:00 p.m.

Your proposal must be submitted to DPU, by 12:00 P.M. on Tuesday, October 22, 2024, via the OpenGov web portal. No proposals will be accepted after that date and time unless the City extends the deadline by a written addendum.

The City reserves the right to reject any or all proposals or portions of them, to waive irregularities, informalities, and technicalities, to re-issue or to proceed to obtain the services desired otherwise, at any time or in any manner considered in the City's best interests. The Director may, at his sole discretion, modify or amend any provision of this notice or the RFP.

If you have any questions, please submit them via the Questions & Answers tab in the Open Gov web portal. Thank you for your consideration of DPU's needs for professional services.

Sincerely,

Martin J. Keane, Director
Department of Public Utilities