

ESG and CDBG Homeless RFP
City of Cleveland Community Development Department
Frequently Asked Questions

General Questions:

1. Where is the RfP posted?
 - a. <https://www.clevelandohio.gov/city-hall/departments/finance/request-qualificationsproposal>
 - b. Submission link- <https://esg-universal-partner-submission.powerappsportals.us/>
2. Will the RfP be posted on OpenGov?
 - a. Contracts and other relevant info that is typically requested as part of FOI requests will be available through OpenGov. Applications are public records and are therefore available to anyone after the RFP is complete.
3. When are applications due?
 - a. Wednesday October 23rd at 5:00pm via submission link above.
4. When will decisions be released?
 - a. Mid-December 2024.
5. What is the funding period?
 - a. January 1st through December 31st, 2025
6. Will agencies receive copies of their PowerApps submissions?
 - a. Grantees will receive a copy after it has been assigned in Universal Partner Power App.

Funding Questions:

7. How much funding is available? Is this an increase, same, or decrease from last year?
 - a. Approximately \$2.27 million is available (\$500,000 CDBG Homeless, \$1,770,000 ESG) in this RFP.
 - b. Last year, \$2,466,678 (\$670,000 CDBG Homeless, \$1,796,678 ESG) was awarded through the RFP process.
8. Is there a cap for number of awards, amounts of funding for each project?
 - a. The only cap for funding is a 60% cap for shelter and street outreach for ESG.
9. What are eligible sources of ESG match?
 - a. See [HUD Exchange](#) for requirements for cash match.

Proposal and Review Process Questions:

10. Who determines what funding source is applicable to an application?
 - a. The review committee will determine what funding source (ESG or CDBG Homeless) is applicable to the application.
11. How will the City account for projects that have not been previously funded in scoring?
 - a. There are balancing questions in the scoring rubric intended to not penalize agencies that have not previously received funding from the City.
12. Does every application need to include number of ESG bed inventory, ESG housing units, and ESG coordinated intake metrics?
 - a. Please only include these metrics as applicable to the program proposed.

13. Slight edits have been made to the ESG CDBG Homeless Grant Submission Resource Guide and application portal to clarify applicability of questions to new applicants and applicability to different funding sources.
14. Are there definitions of the ESG activity types (Emergency Shelter, Street Outreach, Rapid Re-Housing, Homeless Prevention)?
 - a. These definitions are included in the document titled “ESG CDBG Homeless Application Background Information.”
15. Is there specific documentation required to demonstrate working with the County Office of Homeless Services and the Continuum of Care?
 - a. CoC standards are included in the RfP. Please reference adherence to CoC standards in the application as appropriate.
 - b. Please also address collaboration with OHS and the CoC in the partnerships and Alignment with CoC questions under Step 3.
16. Are the supporting documents under Step 6 required for all applicants, or only for ESG?
 - a. Performance reports, resumes and job descriptions, most recent audits, Ohio Certificate of Good Standing, and Tax Status Documentation are required for all applications.
 - b. Matching fund documentation is required if agency wants to be considered for ESG.
 - c. Indirect cost worksheet is required if agency is requesting indirect costs. Indirect cost calculations are strongly encouraged.
 - d. Personnel worksheet is required if agency is requesting reimbursement of personnel costs.
17. The first Financial Question in the scoring rubric “The amount requested from Community Development Department is: Between 10% and 25% of the total program cost (3 points); Between 26% and 50% of the total program cost (2 points); Less than 10% or greater than 50% of the total program cost (1 point)” has been removed.