



**City of Cleveland**  
Justin M. Bibb, Mayor

**Department of Public Utilities**  
Division of Water  
1201 Lakeside Avenue  
Cleveland, Ohio 44114-1175  
(216) 664-2444  
www.clevelandwater.com



October 7, 2024

Dear Invited Proposer:

The City of Cleveland (City), Department of Public Utilities (DPU), Division of Water (CWD) is soliciting proposals from qualified firms, interested in providing professional services to rehabilitate and upgrade the Nottingham Filter Underdrains. This multidisciplinary project requires a team with expertise in providing structural and civil site work improvements to an existing structure at the Nottingham Water Works Plant. The attached Request for Proposal (RFP) is intended to procure these services for CWD. The RFP is available through the OpenGov web portal, the City of Cleveland's new, electronic software host for RFP management. The OpenGov web portal can be accessed using the below link:

<https://secure.procurenw.com/portal/clevelandoh>.

This Request for Proposal (RFP) invites proposals from experienced engineering firms for design services as described by the technical specifications, including but not limited to preliminary design, detailed design, specialized technical assistance, field services, construction bidding and award support, and construction assistance. The project includes improving the existing filter structures to incorporate new stainless-steel underdrains and appurtenances. DPU intends to award one contract, with a contract term of three years, with two, one-year options to renew.

A Pre-Proposal Conference will be held on Wednesday, October 16, 2024 @ 10:00 A.M. ET via WebEx, 1-415-655-0003, Access Code – 2313 966 7600. Interested parties may submit or ask questions pertaining to the enclosed RFP and the services desired. Proposers are encouraged to attend the conference, although attendance is not mandatory. The last day for questions is Tuesday, October 29, 2024, by 12:00 P.M.

Your proposal must be submitted to DPU, by 12:00 P.M. on Wednesday, November 6, 2024, via the OpenGov web portal. No proposals will be accepted after that date and time unless the City extends the deadline by a written addendum.

The City reserves the right to reject any or all proposals or portions of them, to waive irregularities, informalities, and technicalities, to re-issue or to proceed to obtain the services desired otherwise, at any time or in any manner considered in the City's best interests. The Director may, at his sole discretion, modify or amend any provision of this notice or the RFP.

If you have any questions, please submit them via the Questions & Answers tab in the OpenGov web portal. Thank you for your consideration of DPU's needs for professional services.

Sincerely,



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Martin J. Keane, Director  
Department of Public Utilities