



INVITATION TO BID

(This is not an order.)

CITY OF CLEVELAND

Division of Purchases & Supplies
 601 Lakeside Avenue
 Room 128
 Cleveland, OH 44114

Buyer: Jules Gilliam
 216-664-2621
 jgilliam@city.cleveland.oh.us

Requestor: Scott Loomis
 216-664-6134
 SLoomis@city.cleveland.oh.us

Procurement Folder	RFB No.	RFB Description	
127409	RFB 1508 20200000000530	Miscellaneous Repairs of Tow Motor Equipment	
RFB Closing Date/Time		Department/Division	Public Bid Opening Date/Time
October 19, 2020 3:00 PM		1508	October 19, 2020 3:00 PM

SCHEDULE OF EVENTS

Event Description			Event Date	
Group/Line#	Commodity Description	Item Quantity/UOM	Service Dates	Catalog Discount
1 / 1	Miscellaneous Repairs of Tow Motor Equipment		From 2020-11-01 To 2021-10-31	

Please Complete Entirely & Return All Documents Including the Northern Ireland Agreement ***See Attachments for Details & Specifications***

Ship To:
Printing and Reproduction Printing and Reproduction 1735 Lakeside Ave Cleveland, OH 44114

Vendor Response		
	Contract Amount	
	\$	

Vendor Response	Vendor Total Amount for Items	Vendor Total Amount for Services	Payment Discount Offer	
	\$	\$	%	Day(s)

TERMS OF DELIVERY

- Price quoted shall be F.O.B. delivered to the place designated on purchase order. No other terms will be acceptable.
- Delivery quoted must be stated in terms of work days after receipt of the order.
- All charges for shipping must be included within the Unit Price for each item quote unless otherwise designated by a separate line with a specified dollar amount inclusive of all shipping charges.
- No freight charges will be considered nor processed for payment unless apart of the original quote submitted prior to bid award.

EVALUATION CRITERIA

Group/Line #	Evaluation Criteria Description	Response Type
1 / 1	Lowest and best bidder under Chapter 181 C.O.	NONE

BIDDER AGREES TO COMPLY WITH ALL TERMS AND CONDITIONS BELOW AND ON REVERSE SIDE OF THIS BID

Shipping/Freight Charges

ALL CHARGES FOR SHIPPING MUST BE INCLUDED WITHIN THE UNIT PRICE OF EACH QUOTE UNLESS OTHERWISE DESIGNATED BY A SEPARATE LINE ITEM WITH A SPECIFIED DOLLAR AMOUNT INCLUSIVE OF ALL SHIPPING CHARGES.

NO FREIGHT CHARGES WILL BE CONSIDERED NOR PROCESSED FOR PAYMENT UNLESS APART OF THE ORIGINAL QUOTE SUBMITTED PRIOR TO BID AWARD.

MSDS required

A Material Safety Data Sheet is required to be shipped with each specific applicable item on this PO.



INVITATION TO BID

(This is not an order.)

CITY OF CLEVELAND

Division of Purchases & Supplies
601 Lakeside Avenue
Room 128
Cleveland, OH 44114

Buyer: Jules Gilliam
216-664-2621
jgilliam@city.cleveland.oh.us

Requestor: Scott Loomis
216-664-6134
SLoomis@city.cleveland.oh.us

Procurement Folder	RFB No.	RFB Description	
127409	RFB 1508 202000000000530	Miscellaneous Repairs of Tow Motor Equipment	
RFB Closing Date/Time		Department/Division	Public Bid Opening Date/Time
October 19, 2020 3:00 PM		1508	October 19, 2020 3:00 PM

BIDDER AGREES TO COMPLY WITH ALL TERMS AND CONDITIONS BELOW AND ON REVERSE SIDE OF THIS BID

No Price increase

This Purchase Order does not permit price increases.

Missing information

It is each bidder's individual responsibility to determine for themselves, in advance of bid submission, the accuracy and completeness of any and all information in an RFB. If a potential bidder does not notify the Division of Purchases and Supplies in advance of the bid opening date of any possible discrepancy then any such discrepancy or erratum cannot be the basis for a protest of award. Contact the Buyer immediately if there is a question of accuracy or completeness in these bid documents.

BIDDER MUST COMPLETE & SIGN BELOW

NAME OF THE FIRM:		
STREET ADDRESS:		
CITY:	STATE:	ZIP CODE:
FED ID # / SSN #:		
PHONE NO.:	FAX NO.:	
EMAIL ADDRESS:		
PLEASE PRINT CONTACT NAME:		
AUTHORIZED SIGNATURE:	DATE:	

All bids and related documents must be enclosed in a sealed envelope and marked with the RFB number.

RETURN BID TO: Division of Purchases & Supplies
601 Lakeside Ave
Room 128, City Hall
Cleveland, OH 44114

Miscellaneous Repairs of Tow Motor Equipment

1. Hourly Rate for Service
2. % of Discount off List Price of all parts needed for repairs.

Specifications

1. All Pricing Must Include service for the following.
 - a) Hyundai - HBR 20-7
 - b) Crown - 3200
 - c) Crown 40 WB TL
2. Pricing must include all taxes and shipping cost.
3. Vendor must provide certified technicians to repair equipment.
4. Vendor must provide service within 24 hours of call.

*****Purchase Order Valid for One (1) Year or Until Funds Are Exhausted Whichever Occurs First*****

*****Services & Orders Are To Be Provided After Prior Departmental Approval*****

*****Services & Orders Are To Be Provided As Needed*****

*****Purchase Order Not to Exceed \$2,500.00*****

*****Quantities & Orders May Vary*****