



# INVITATION TO BID

(This is not an order.)

## CITY OF CLEVELAND

Division of Purchases & Supplies  
 601 Lakeside Avenue  
 Room 128  
 Cleveland, OH 44114

**Buyer:** Jules Gilliam  
 216-664-2621  
 jgilliam@city.cleveland.oh.us

**Requestor:** Darwin McClellan  
 216-265-6050  
 DMcClellan@clevelandairport.com

Procurement Folder	RFB No.	RFB Description	
127685	RFB 3001 20200000000542	Radio Installation & Repair	
RFB Closing Date/Time		Department/Division	Public Bid Opening Date/Time
October 26, 2020 3:00 PM		3001	October 26, 2020 3:00 PM

### SCHEDULE OF EVENTS

Event Description			Event Date	
Group/Line#	Commodity Description	Item Quantity/UOM	Service Dates	Catalog Discount
1 / 1	Radio Installation & Repair		From To	

\*\*\*Please Complete Entirely & Return All Documents Including the Northern Ireland Agreement\*\*\* \*\*\*See Attachments for Details & Specifications\*\*\*

<b>Ship To:</b> CHIA CENTRAL RECEIVING CHIA CENTRAL RECEIVING 19451 FIVE POINTS RD Cleveland, OH 44135	<b>Vendor Response</b> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 60%;">Contract Amount</th> </tr> <tr> <td style="text-align: center;">\$</td> </tr> </table>	Contract Amount	\$
Contract Amount			
\$			

Vendor Response	Vendor Total Amount for Items	Vendor Total Amount for Services	Payment Discount Offer	
	\$	\$	%	Day(s)

### TERMS OF DELIVERY

- Price quoted shall be F.O.B. delivered to the place designated on purchase order. No other terms will be acceptable.
- Delivery quoted must be stated in terms of work days after receipt of the order.
- All charges for shipping must be included within the Unit Price for each item quote unless otherwise designated by a separate line with a specified dollar amount inclusive of all shipping charges.
- No freight charges will be considered nor processed for payment unless apart of the original quote submitted prior to bid award.

### EVALUATION CRITERIA

Group/Line #	Evaluation Criteria Description	Response Type
1 / 1	Lowest and best bidder under Chapter 181 C.O.	NONE

### BIDDER AGREES TO COMPLY WITH ALL TERMS AND CONDITIONS BELOW AND ON REVERSE SIDE OF THIS BID

#### Shipping/Freight Charges

ALL CHARGES FOR SHIPPING MUST BE INCLUDED WITHIN THE UNIT PRICE OF EACH QUOTE UNLESS OTHERWISE DESIGNATED BY A SEPARATE LINE ITEM WITH A SPECIFIED DOLLAR AMOUNT INCLUSIVE OF ALL SHIPPING CHARGES.

NO FREIGHT CHARGES WILL BE CONSIDERED NOR PROCESSED FOR PAYMENT UNLESS APART OF THE ORIGINAL QUOTE SUBMITTED PRIOR TO BID AWARD.

#### MSDS required

A Material Safety Data Sheet is required to be shipped with each specific applicable item on this PO.



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Procurement Folder	RFB No.	RFB Description	
127685	RFB 3001 202000000000542	Radio Installation & Repair	
RFB Closing Date/Time		Department/Division	Public Bid Opening Date/Time
October 26, 2020 3:00 PM		3001	October 26, 2020 3:00 PM

**BIDDER AGREES TO COMPLY WITH ALL TERMS AND CONDITIONS BELOW AND ON REVERSE SIDE OF THIS BID**

**No Price increase**

This Purchase Order does not permit price increases.

**Missing information**

It is each bidder's individual responsibility to determine for themselves, in advance of bid submission, the accuracy and completeness of any and all information in an RFB. If a potential bidder does not notify the Division of Purchases and Supplies in advance of the bid opening date of any possible discrepancy then any such discrepancy or erratum cannot be the basis for a protest of award. Contact the Buyer immediately if there is a question of accuracy or completeness in these bid documents.

**BIDDER MUST COMPLETE & SIGN BELOW**

NAME OF THE FIRM:		
STREET ADDRESS:		
CITY:	STATE:	ZIP CODE:
FED ID # / SSN #:		
PHONE NO.:	FAX NO.:	
EMAIL ADDRESS:		
PLEASE PRINT CONTACT NAME:		
AUTHORIZED SIGNATURE:	DATE:	

*All bids and related documents must be enclosed in a sealed envelope and marked with the RFB number.*

**RETURN BID TO:** Division of Purchases & Supplies  
601 Lakeside Ave  
Room 128, City Hall  
Cleveland, OH 44114

# Radio Installation & Repair

Various repair parts for Motorola/Icom portable, mobile and base radio equipment and labor for the repair and installation of portable, mobile, base radio and misc. equipment.

- The bidder must be able to service and repair Motorola and Icom radios
- All parts shall be genuine Motorola/Icom as applies
- Service location must be in the Cleveland area
- Non-emergency repairs shall be made and equipment returned to the customer within 72 hours of receiving equipment
- Successful vendor must supply CHIA with 24 hour emergency telephone numbers

Parts are including but not limited to the following:

- A120 Airband Mobile 200 CH
- 118-970 Field Tune 1/4 wv
- 3/8"-3/4" Hole, Tick Plate
- MT UHF Male Crimp RG58 Short
- FHC-10 ATC Fuse Holder w/cover 10GA

Hourly labor rate for repairs and installation \$ \_\_\_\_\_ per/hr

Parts % discount off list prices for Motorola parts \_\_\_\_\_ %

Parts % discount off list prices for Icom \_\_\_\_\_ %

Cost plus for non-cataloged materials \_\_\_\_\_ %

Freight charges are inclusive in price as indicated. No separate delivery charges will be considered or paid. All part repairs must be delivered to Cleveland Hopkins International Airport.

# Radio Installation & Repair

\*\*\*Purchase Order Valid for One (1) Year or Until Funds Are Exhausted  
Whichever Occurs First\*\*\*

\*\*\*Services & Orders Are To Be Provided After Prior Departmental Approval\*\*\*

\*\*\*Services & Orders Are To Be Provided As Needed\*\*\*

\*\*\*Purchase Order Not to Exceed \$10,000.00\*\*\*

\*\*\*Quantities & Orders May Vary\*\*\*