



INVITATION TO BID

(This is not an order.)

CITY OF CLEVELAND

Division of Purchases & Supplies
 601 Lakeside Avenue
 Room 128
 Cleveland, OH 44114

Buyer: Jules Gilliam
 216-664-2621
 jgilliam@city.cleveland.oh.us

Requestor: James Henderson
 2162653305
 jhenderson@clevelandairport.com

Procurement Folder	RFB No.	RFB Description
127475	RFB 3001 20200000000543	Labor & Material for Miscellaneous Maintenance of Equipment
RFB Closing Date/Time		Department/Division
October 26, 2020 3:00 PM		3001
		Public Bid Opening Date/Time
		October 26, 2020 3:00 PM

SCHEDULE OF EVENTS

Event Description			Event Date	
Group/Line#	Commodity Description	Item Quantity/UOM	Service Dates	Catalog Discount
1 / 1	Labor & Material for Miscellaneous Maintenance of Equipment		From To	

Please Complete Entirely & Return All Documents Including the Northern Ireland Agreement ***See Attachments for Details & Specifications***

Ship To:
CHIA CENTRAL RECEIVING CHIA CENTRAL RECEIVING 19451 FIVE POINTS RD Cleveland, OH 44135

Vendor Response		
	Contract Amount	
	\$	

Vendor Response	Vendor Total Amount for Items	Vendor Total Amount for Services	Payment Discount Offer	
	\$	\$	%	Day(s)

TERMS OF DELIVERY

- Price quoted shall be F.O.B. delivered to the place designated on purchase order. No other terms will be acceptable.
- Delivery quoted must be stated in terms of work days after receipt of the order.
- All charges for shipping must be included within the Unit Price for each item quote unless otherwise designated by a separate line with a specified dollar amount inclusive of all shipping charges.
- No freight charges will be considered nor processed for payment unless apart of the original quote submitted prior to bid award.

EVALUATION CRITERIA

Group/Line #	Evaluation Criteria Description	Response Type
1 / 1	Lowest and best bidder under Chapter 181 C.O.	NONE

BIDDER AGREES TO COMPLY WITH ALL TERMS AND CONDITIONS BELOW AND ON REVERSE SIDE OF THIS BID

Shipping/Freight Charges

ALL CHARGES FOR SHIPPING MUST BE INCLUDED WITHIN THE UNIT PRICE OF EACH QUOTE UNLESS OTHERWISE DESIGNATED BY A SEPARATE LINE ITEM WITH A SPECIFIED DOLLAR AMOUNT INCLUSIVE OF ALL SHIPPING CHARGES.

NO FREIGHT CHARGES WILL BE CONSIDERED NOR PROCESSED FOR PAYMENT UNLESS APART OF THE ORIGINAL QUOTE SUBMITTED PRIOR TO BID AWARD.

MSDS required

A Material Safety Data Sheet is required to be shipped with each specific applicable item on this PO.



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Procurement Folder	RFB No.	RFB Description	
127475	RFB 3001 202000000000543	Labor & Material for Miscellaneous Maintenance of Equipment	
RFB Closing Date/Time		Department/Division	Public Bid Opening Date/Time
October 26, 2020 3:00 PM		3001	October 26, 2020 3:00 PM

BIDDER AGREES TO COMPLY WITH ALL TERMS AND CONDITIONS BELOW AND ON REVERSE SIDE OF THIS BID

No Price increase

This Purchase Order does not permit price increases.

Missing information

It is each bidder's individual responsibility to determine for themselves, in advance of bid submission, the accuracy and completeness of any and all information in an RFB. If a potential bidder does not notify the Division of Purchases and Supplies in advance of the bid opening date of any possible discrepancy then any such discrepancy or erratum cannot be the basis for a protest of award. Contact the Buyer immediately if there is a question of accuracy or completeness in these bid documents.

BIDDER MUST COMPLETE & SIGN BELOW

NAME OF THE FIRM:		
STREET ADDRESS:		
CITY:	STATE:	ZIP CODE:
FED ID # / SSN #:		
PHONE NO.:	FAX NO.:	
EMAIL ADDRESS:		
PLEASE PRINT CONTACT NAME:		
AUTHORIZED SIGNATURE:	DATE:	

All bids and related documents must be enclosed in a sealed envelope and marked with the RFB number.

RETURN BID TO: Division of Purchases & Supplies
 601 Lakeside Ave
 Room 128, City Hall
 Cleveland, OH 44114

Labor & Material for Miscellaneous Maintenance of Cleaning Equipment

Labor and materials necessary to perform routine maintenance, repair and safety inspections for the various mechanical cleaning equipment for the Department of Port Control. The mechanical equipment are included but not limited to: Advance, Tennant, Karcher riding and walk behind scrubbers, vacuums, burnishers and other various miscellaneous mechanical cleaning equipment. Vendor must include a labor rater per hour and a price discount if any. All items in this bid are on as needed basis. All items must be delivered to Cleveland Hopkins International Airport and no separate delivery charges will be considered or paid.

Custodial mechanical cleaning equipment including but not limited to:

Tennant T/12xp Serial #T-12 10718237

Tennant T/12xp Serial # T-12 10718232

Tennant T/5 Serial #1248774

Tennant B/7 Serial # B-7 10718986

Tennant 6100 Serial # 6100-4991

Clark Focus II Serial #3000117686

Clark Focus II Serial #3000117687

Karcher KM 90/60

Advance Advolution 2710 Serial # N4000030921

Advance VacRide 3400 420SC Serial #3000057523

Task-Pro TP20TSCRUB Serial #TP20T-00168

Labor rate per hour: \$ _____

Price Discount _____ %

Labor & Material for Miscellaneous Maintenance of Cleaning Equipment

***Purchase Order Valid for One (1) Year or Until Funds Are Exhausted
Whichever Occurs First***

Services & Orders Are To Be Provided After Prior Departmental Approval

Services & Orders Are To Be Provided As Needed

Purchase Order Not to Exceed \$5,000.00

Quantities & Orders May Vary