



INVITATION TO BID

(This is not an order.)

CITY OF CLEVELAND

Division of Purchases & Supplies
 601 Lakeside Avenue
 Room 128
 Cleveland, OH 44114

Buyer: Rashaun Billy
 216-664-2626
 rbilly@city.cleveland.oh.us

Requestor: Margarita Rodriguez-Anaya
 216-664-2307
 MRodriguez@city.cleveland.oh.us

Procurement Folder	RFB No.	RFB Description	
127393	RFB 7004 202000000000548	Round wooden tables and chairs for Camp	
RFB Closing Date/Time		Department/Division	Public Bid Opening Date/Time
October 21, 2020 3:00 PM		7004	October 21, 2020 3:00 PM

SCHEDULE OF EVENTS

Event Description			Event Date	
Group/Line#	Commodity Description	Item Quantity/UOM	Service Dates	Catalog Discount
1 / 1	60" round wooden table	10.00000 / EA		

60" round wooden table 3/4: 13 ply a/c plywood top, 30" tall, weight 57 lbs.; 1" diameter; 18 gauge steel legs, seats 6-8 people, top treated with two layers of UV-cured lacquer, weight capacity 500 lbs +

Ship To:
Camp Forbes Camp Forbes 25440 Harvard Rd Cleveland, OH 44122

Vendor Response		
Unit Price	Extension	Delivery Days
\$	\$	Day(s)

Group/Line#	Commodity Description	Item Quantity/UOM	Service Dates	Catalog Discount
1 / 2	multipurpose stack chair	200.00000 / EA		

multipurpose stack chair, 500-800 lbs weight capacity, 15 gauge steel frame, no fade infused polypropylene material, black sled base frame with non-marring plastic floor glides; width 19"; height 32"; seat depth 17"; seat width 17.75"; seat height 17", seat thickness 1"

Ship To:
Camp Forbes Camp Forbes 25440 Harvard Rd Cleveland, OH 44122

Vendor Response		
Unit Price	Extension	Delivery Days
\$	\$	Day(s)

Vendor Response	Vendor Total Amount for Items	Vendor Total Amount for Services	Payment Discount Offer	
	\$	\$	%	Day(s)

TERMS OF DELIVERY

- Price quoted shall be F.O.B. delivered to the place designated on purchase order. No other terms will be acceptable.
- Delivery quoted must be stated in terms of work days after receipt of the order.
- All charges for shipping must be included within the Unit Price for each item quote unless otherwise designated by a separate line with a specified dollar amount inclusive of all shipping charges.
- No freight charges will be considered nor processed for payment unless apart of the original quote submitted prior to bid award.



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Procurement Folder	RFB No.	RFB Description	
127393	RFB 7004 20200000000548	Round wooden tables and chairs for Camp	
RFB Closing Date/Time		Department/Division	Public Bid Opening Date/Time
October 21, 2020 3:00 PM		7004	October 21, 2020 3:00 PM

BIDDER AGREES TO COMPLY WITH ALL TERMS AND CONDITIONS BELOW AND ON REVERSE SIDE OF THIS BID

Shipping/Freight Charges

ALL CHARGES FOR SHIPPING MUST BE INCLUDED WITHIN THE UNIT PRICE OF EACH QUOTE UNLESS OTHERWISE DESIGNATED BY A SEPARATE LINE ITEM WITH A SPECIFIED DOLLAR AMOUNT INCLUSIVE OF ALL SHIPPING CHARGES.
 NO FREIGHT CHARGES WILL BE CONSIDERED NOR PROCESSED FOR PAYMENT UNLESS APART OF THE ORIGINAL QUOTE SUBMITTED PRIOR TO BID AWARD.

BIDDER MUST COMPLETE & SIGN BELOW

NAME OF THE FIRM:		
STREET ADDRESS:		
CITY:	STATE:	ZIP CODE:
FED ID # / SSN #:		
PHONE NO.:	FAX NO.:	
EMAIL ADDRESS:		
PLEASE PRINT CONTACT NAME:		
AUTHORIZED SIGNATURE:	DATE:	

All bids and related documents must be enclosed in a sealed envelope and marked with the RFB number.

RETURN BID TO: Division of Purchases & Supplies
 601 Lakeside Ave
 Room 128, City Hall
 Cleveland, OH 44114