



INVITATION TO BID

(This is not an order.)

CITY OF CLEVELAND

Division of Purchases & Supplies
 601 Lakeside Avenue
 Room 128
 Cleveland, OH 44114

Buyer: Jim Hutcheson
 216-664-2622
 jhutcheson@city.cleveland.oh.us

Requestor: Michael Robinson
 216-420-8103
 mrobinson2@city.cleveland.oh.us

Procurement Folder	RFB No.	RFB Description	
127727	RFB 7015 20200000000552	Parts & Labor for Hydraulic Cylinder Repair	
RFB Closing Date/Time		Department/Division	Public Bid Opening Date/Time
October 26, 2020 3:00 PM		7015	October 26, 2020 3:00 PM

SCHEDULE OF EVENTS

Event Description			Event Date	
Group/Line#	Commodity Description	Item Quantity/UOM	Service Dates	Catalog Discount
1 / 1	Hydraulic Cylinder Repair	0.00000	From To	

Awarded Purchase Order, if any, not to exceed \$49,999.00

Vendor to fill out all parts of bid.

-Vendor to answer "comply" or "exception" to all attached specs

List names of all Manufacturers: _____

Price List Nos. _____

Discount(%): _____

Price Column: _____

Labor rate per hour: _____

Ship To:
MOTOR VEHICLE MAINTENANCE MOTOR VEHICLE MAINTENANCE 4150 EAST 49TH STREET, BLDG. #1 Cleveland, OH 44105

Vendor Response		
	Contract Amount	
	\$	

Vendor Response	Vendor Total Amount for Items	Vendor Total Amount for Services	Payment Discount Offer	
	\$	\$	%	Day(s)



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TERMS OF DELIVERY

- Price quoted shall be F.O.B. delivered to the place designated on purchase order. No other terms will be acceptable.
- Delivery quoted must be stated in terms of work days after receipt of the order.
- All charges for shipping must be included within the Unit Price for each item quote unless otherwise designated by a separate line with a specified dollar amount inclusive of all shipping charges.
- No freight charges will be considered nor processed for payment unless apart of the original quote submitted prior to bid award.

BIDDER AGREES TO COMPLY WITH ALL TERMS AND CONDITIONS BELOW AND ON REVERSE SIDE OF THIS BID

Shipping/Freight Charges

ALL CHARGES FOR SHIPPING MUST BE INCLUDED WITHIN THE UNIT PRICE OF EACH QUOTE UNLESS OTHERWISE DESIGNATED BY A SEPARATE LINE ITEM WITH A SPECIFIED DOLLAR AMOUNT INCLUSIVE OF ALL SHIPPING CHARGES.
NO FREIGHT CHARGES WILL BE CONSIDERED NOR PROCESSED FOR PAYMENT UNLESS APART OF THE ORIGINAL QUOTE SUBMITTED PRIOR TO BID AWARD.

BIDDER MUST COMPLETE & SIGN BELOW

NAME OF THE FIRM:		
STREET ADDRESS:		
CITY:	STATE:	ZIP CODE:
FED ID # / SSN #:		
PHONE NO.:	FAX NO.:	
EMAIL ADDRESS:		
PLEASE PRINT CONTACT NAME:		
AUTHORIZED SIGNATURE:	DATE:	

All bids and related documents must be enclosed in a sealed envelope and marked with the RFB number.

RETURN BID TO: Division of Purchases & Supplies
601 Lakeside Ave
Room 128, City Hall
Cleveland, OH 44114