



CITY OF CLEVELAND  
Mayor Frank G. Jackson

# OWNER / OPERATOR AFFIDAVIT

City of Cleveland  
Office of Equal Opportunity  
Prevailing Wage Compliance  
601 Lakeside Avenue, Room 335  
Cleveland, Ohio 44114

Phone: 216.664.4151 • Fax: 216.664.3870 • Email: [PWcoordinator@city.cleveland.oh.us](mailto:PWcoordinator@city.cleveland.oh.us) • Hours: 8 am to 5 pm Weekdays

## PROJECT INFORMATION

PROJECT NAME:		CITY CONTRACT #:	
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## CONTRACTOR INFORMATION

COMPANY NAME:		PHONE:	
PAYROLL CONTACT:		EMAIL:	

## STATEMENT OF WORK PERFORMED

I, \_\_\_\_\_, hereby certify that I am the  
(Insert Name of Signatory Party)

\_\_\_\_\_ of \_\_\_\_\_  
(Insert Owner, Partner, President, etc.) (Insert Name of Company submitting statement)

and perform the following work \_\_\_\_\_ and  
(Insert type of work or list the specific classes of work)

certify that the work is being and/or was done by me personally.

## REQUIRED PROOF & DOCUMENTATION

Enclose a copy of any of the following documentation proving the individual's ownership of the business. More than one form may be required. If the supplied documentation does not prove ownership, you will not be considered an Owner/Operator and will have to pay and report prevailing wages for yourself.

- |   |  |
|---|--|
| <input type="checkbox"/> Trade Name Registration            | <input type="checkbox"/> Vehicle Registration (Trucking Companies Only)          |
| <input type="checkbox"/> Articles of Incorporation          | <input type="checkbox"/> Certificate of Auto Insurance (Trucking Companies Only) |
| <input type="checkbox"/> Form 1040 Schedule C (most recent) |  |

Hours worked on this job must be submitted on the weekly certified payroll form; W-9 form is not acceptable. Federal ID # is not acceptable. Falsification of any of the above may subject the contractor to civil or criminal prosecution.

## OWNER / OPERATOR / CONTRACTOR ACKNOWLEDGEMENT & AUTHORIZATION

_____	_____	_____	_____
OWNER / OPERATOR / CONTRACTOR	TITLE	SIGNATURE	DATE

**NOTICE:** YOUR SIGNATURE ABOVE CONSTITUTES AN OATH, AND A MATERIALLY FALSE STATEMENT TO INDUCE PAYMENT BY THE CITY MAY SUBJECT YOU TO CRIMINAL PROSECUTION FOR PERJURY.

### DIRECTIONS FOR COMPLETED FORM:

1. Upload Completed Form to LCP tracker (<https://lcpprod.lcptracker.net/>).
2. Email Completed Form to Prime Contractor and/or the project's Prevailing Wage Coordinator.