

City Of Cleveland - Department Of Public Utilities

Request For Proposal

Executive Search Firm for the Commissioner Of Cleveland Public Power

Addendum No. 1

August 28, 2020

The proposal due date is Friday, September 18, 2020 by 12:00 p.m.

The last day for questions is Thursday, September 10, 2020 by 12:00 p.m.

A copy of the attendance sheet at the pre-proposal conference held on Thursday, August 27, 2020 is attached.

The method of submittal of proposals is being changed from delivery to 1201 Lakeside Avenue, Cleveland, OH 44114 to the following:

Electronic submission of proposals is to be to Simon Mastroianni at simon_mastroianni@clevelandwater.com.

Proposals should be submitted as PDF's in two separate ones as below:

1. Technical Proposal – maximum 25 pages.
2. Fee Proposal including all required City Forms.
3. The due date and time is as stated above.

Answers to questions from the pre-proposal conference and afterwards:

1. The RFP calls for the following "Prepare a written summary of 10 to 15 candidates with the most promising qualifications". What if less than 10 is reached?

Answer: We would like to have as many qualified candidates as possible to evaluate.

2. Given the office closures associated with COVID-19, is it your intention to require hard copies or is electronic submission via email acceptable to meet the requirements of the RFP?

Answer: See the above to method of submission of proposals.

**Department of Public Utilities
Non-Mandatory Pre-Proposal Conference
Thursday, August 27, 2020
10:00 a.m.**

**Executive Search Firm for
The Commissioner of Cleveland Public Power**

SIGN-IN SHEET - PLEASE PRINT

	Name	Company Representing	Telephone Number	Email Address
1	Jennifer Otto	Dise & Company		
2	Susan Paley Zak	Dise & Company		
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